

Sandra Ermo, District Clerk 196 Main Street New Paltz, NY 12561 Phone: (845) 256-4020 Fax: (845) 256-4025

Email: <a href="mailto:sermo@newpaltz.k12.ny.us">sermo@newpaltz.k12.ny.us</a> www.newpaltz.k12.ny.us

February 12, 2024

Dear Board of Education Candidate:

The attached *Nominating Petitions* are due in the office of the District Clerk located at 1 Eugene L. Brown Drive, New Paltz, NY, by Monday, April 22, 2024, 5:00 PM.

Candidates must submit *Nominating Petitions* which contain a total of at least 25 valid signatures of qualified voters. For your convenience, there are four (4) *Nominating Petitions* attached to this letter. It is strongly recommended that you get more than the number of signatures needed in case any names are invalidated. Electronic signatures are not acceptable. Please be sure that names and addresses (P.O. Boxes are unacceptable) are printed clearly and legibly for purposes of verification.

Attached are three (3) *Expenditure and Contribution Statements* which must be notarized and submitted to the District Clerk by the following dates:

- (1) on or before the 30<sup>th</sup> day preceding the date of the election (Monday, April 22, 2024)
- (2) on or before the 5<sup>th</sup> day preceding the date of the election (Thursday, May 16, 2024)
- (3) within 20 days following the date of the election (Monday, June 10, 2024)

Also included with this letter is a document with information for prospective school board members.

If you have any questions, please contact me at (845) 256-4020.

Sincerely,

Sandra Ermo

District Clerk

Attachments: Nominating Petitions(4), Expenditure Statements(3), Running for the School Board (What All Prospective School Board Members Should Know)

To the Clerk of the Board of the New Paltz Central School District of the Towns of New Paltz, Gardiner, Esopus, Lloyd, Plattekill, Rosendale, and Rochester, Ulster County, New York:

NAME OF CANDIDATE	ADDRESS OF CANDIDATE		SIGNA	SIGNATURE OF CANDIDATE		
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In witness whereof, I have	e hereunto set my	hand the day and	year placed op	oposite my signatur	re:	
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Dated:						
Witness:						

To the Clerk of the Board of the New Paltz Central School District of the Towns of New Paltz, Gardiner, Esopus, Lloyd, Plattekill, Rosendale, and Rochester, Ulster County, New York:

NAME OF CANDIDATE (Please Print)	ADDRESS OF CANDIDATE		SIGNA	SIGNATURE OF CANDIDATE			
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Witness:							

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NAME OF CANDIDATE	ADDRESS OF CANDIDATE		SIGNA	SIGNATURE OF CANDIDATE		
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Dated:						
Witness:						

#### NEW PALTZ CENTRAL SCHOOL DISTRICT EXPENDITURE AND CONTRIBUTION STATEMENT FOR CANDIDATES FOR MEMBER OF THE BOARD OF EDUCATION

The following statement (including attachment, if necessary) shall be completed, signed, notarized and filed with the District Clerk of the New Paltz Central School District, New Paltz, New York. If total expenditures, including those incurred by others on my behalf, with my approval, exceed \$500 or the aggregate amount of contributions to my campaign exceed \$500, this statement must also be filed with the Commissioner of Education, c/o Educational Management Services, 89 Washington Avenue, 1075 EBA, Albany, New York 12234.

THREE (3) STATEMENTS MUST BE FILED BY THE FOLLOWING DATES:

	(1) (2) (3)	on or before the 5 <sup>th</sup>	th day preceding the date of the election (April 22, 2024) day preceding the date of the election (May 16, 2024) owing the date of the election (June 10, 2024)
I,		, am	a candidate for member of the Board of Education of the New Paltz Central School
District, at an	election	to be held on May 21,	2024.
		SECTION IF <u>LESS</u> TI TICULAR REPORTI	HAN \$500 HAS BEEN EXPENDED OR RECEIVED IN CONTRIBUTIONS ING PERIOD:
I HE	REBY (	CERTIFY THAT:	
			, 2024, I have expended and/or others have expended on my behalf, with my
	appro	oval, less than \$500 on r	my campaign in support of my candidacy for this office; and
			, 2024, the aggregate amount of contributions received by my campaign does
	not ex	kceed \$500.	
CONTRIBU'	TIONS		ORE THAN \$500 HAS BEEN EXPENDED OR RECEIVED IN ICULAR REPORTING PERIOD:
		as of	, 2024, I have expended and/or others have expended on my behalf, with my
	• •		on my campaign in support of my candidacy for this office. <b>If you check</b>
	this,	you must complete the	e attached sheet.
		as of	, 2024, the aggregate amount of contributions made by others on my behalf,
	with 1	my approval, was \$	If you checked this, you must complete the attached sheet.
			Signature of Candidate
Sworn to before day of _			

NOTE: IF YOU RECEIVE A CONTRIBUTION OR LOAN OF MORE THAN \$1,000 AFTER THE FILING OF THE SECOND STATEMENT, YOU MUST REPORT IT, IN A NOTARIZED WRITING, TO BOTH THE DISTRICT CLERK AND COMMISSIONER OF EDUCATION WITHIN 24 HOURS OF RECEIPT.

Notary Public

#### ATTACHMENT TO EXPENDITURE AND CONTRIBUTION STATEMENT

THIS FORM MUST BE COMPLETED IF YOU (AND/OR OTHERS) EXPEND MORE THAN \$500 ON YOUR CAMPAIGN DURING ANY REPORTING PERIOD OR IF YOU RECEIVE MORE THAN \$500 IN CAMPAIGN CONTRIBUTIONS DURING ANY REPORTING PERIOD.

CAMPAIGN EXPENSES:		
Expense	Date	Amount
CONTRIBUTIONS		
Name of Contributor	Address	Amount/Fair Market Value
	<del></del>	

NOTE:If Contributor Is a Political Committee, Include Political Unit Represented, Date of Receipt, Dollar Amount of Every Expenditure and Name and Address of the Person to Whom it Is Made.

# NEW PALTZ CENTRAL SCHOOL DISTRICT CAMPAIGN CONTRIBUTION STATEMENT FOR CONTRIBUTIONS OF MORE THAN \$1,000 RECEIVED AFTER FILING OF SECOND EXPENDITURE AND CONTRIBUTION STATEMENT

I,	, am a candidate for member of the Board of Education of the					
School	District, at an election to be held on May 21,	2024	<b>.</b>			
I HER	EBY CERTIFY THAT:					
	The following contribution(s) made by other after the filing of the second statement. This					
	Name and Address of Contributor		Date Received		Amount/Fair Market Value	
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	to before me this		Siş	gnature o	f Candidate	
0	ay of, 2024					

NOTE: If Contributor Is a Political Committee, Include Political Unit Represented, Date of Receipt, Dollar Amount of Every Expenditure and Name and Address of the Person to Whom it Is Made.

Notary Public



## RUNNING FOR THE SCHOOL BOARD



# What all prospective school board members should know





#### **Commitment to Public Education**

A school board member takes on one of the most important citizen responsibilities: overseeing the education of the community's youth. In these challenging times for public education, school boards are seeking men and women who find excitement and satisfaction in confronting tough challenges and working collegially to rise above them and help students in their communities succeed.

The board of education is a uniquely American institution. It oversees and manages the community's public school system. It ensures the public schools are flexible and responsive to the needs of the community.

School boards are comprised of volunteers within the community who dedicate their time to better public education. Except for those in Yonkers and New York City, board members are elected.

The size of a school board depends on the type of school district but generally ranges between three and nine members. With limited exceptions, school board members serve three-, four- or five-year terms. Terms are staggered so all board positions are never open at the same time. Voters have the power to change the size of the board as set forth within the law.

# RUNNING FOR THE SCHOOL BOARD







# Responsibilities of a board member



With schoolchildren always their ultimate focus, school board members act officially at the board table, working with other board members to serve students and accomplish the following:

- Create a shared vision for the future of education
- Set the direction of the school district to achieve the highest student performance
- Provide rigorous accountability for student achievement results
- Develop a budget and present it to the community, aligning district resources to improve achievement
- Support a healthy school district culture for work and learning
- Create strategic partnerships with the community stakeholders
- Build the district's progress through continuous improvement
- Adopt and maintain current policies
- Hire and evaluate the superintendent
- Ratify collective bargaining agreements
- Maintain strong ethical standards

Below are attributes that all effective board members should possess.

- **Effective Communicator:** Can describe what he or she wants and describe what others want; a good listener
- Consensus Builder: Capable of working toward decisions that all can support and willing to compromise to achieve goals
- Community Participant: Enjoys meeting a variety of people, can identify the community's key communicators and reaches out to the community
- **Decision Maker:** Is comfortable making decisions and can support group decision-making
- Information Processor: Can organize priorities and schedules to handle large amounts of verbal and written information
- **Leader:** Willing to take risks, be supportive of board colleagues, district staff and community
- **Team Player:** Helps promote the board's vision and goals



## **Running for Your Local School Board**

Once you have made the commitment to run for your local school board, there are requirements, deadlines, and processes that must be adhered to.



**April 22** – Petition must be filed for central, union free and common school districts

May 1 – Petition must be filed for all small city school districts

May 21 – Budget Vote & Election Day

#### **Eligibility Requirements**

Generally, school board candidates must be a U.S. citizen, at least 18 years old, qualified voters in the school district and able to read and write. They must be residents of their districts continuously for one year (as little as 30 days or as long as three years in some city school districts) before the election. They cannot be employed by the board on which they will serve or live in the same household with a family member who is also a member of the same school board.

**Nominating Petitions** 

The requirements for filing nominating petitions for a school board vary depending upon the type of school district. Generally, candidates must submit a nominating petition to the school district clerk. The petition must be signed by at least 25 qualified district voters or two percent of the number of those who voted in the previous annual election, whichever number is greater. In small city school districts, nominating petitions must be signed by at least 100 qualified voters.

The petition must include the following:

- Candidate's name and residence
- Vacancy in question
- Incumbent's name (if any)
- Residences of the persons who signed the petition
- Length of the term of office for which the candidate is being nominated

Blank petitions are often available from the district clerk.

If a school district runs for seats "at large" such that each nominee is eligible for each vacancy, the nominating petition does not need to identify the specific incumbent's seat the nominee is seeking. This petition must be filed with the district clerk at least 30 days (20 days in small city districts) before the election, between 9:00 a.m. and 5:00 p.m. In 2024 nominating petitions in small city school districts must be filed by May 1st, in other districts nominating petitions must be filed by April 22nd.

#### **Campaigning**

Once the petition is filed, the next step is to gather support. State law requires all candidates for election to a board of education to file a sworn statement with the district clerk disclosing both their campaign expenses and contributions received. Statements must be filed at three different times during the election period. If contributions received or expenditures made by the candidate or by the candidate plus others on the candidate's behalf exceed \$500, a statement also should be filed with the commissioner of education. Expenditures of not more than \$25 may be made without the candidate's permission if the donor or donors file a sworn statement with the clerk and the commissioner stating that the candidate did not approve the expenditure.

The expenditure and contribution statement prepared for the Commissioner of Education should be mailed to: Commissioner of Education c/o Educational Management Services
89 Washington Avenue, 1075 EBA
Albany, NY 12234



**Election** 

By state law, school board and budget elections, in all districts except the Big 5 (Buffalo, New York City, Rochester, Syracuse and Yonkers), must be held on the third Tuesday in May. In 2024, the budget vote and election occurs on May 21st.

#### New York State School Boards Association

If you are elected, you don't need to face this new challenge alone. The New York State School Boards Association is here to help you!

The New York State School Boards Association (NYSSBA) was founded in 1896 in Utica, New York. With over 100 years of commitment, NYSSBA serves as the statewide voice of more than 650 boards of education.

The Association provides current information and advice on matters affecting school boards and works with other educational and related organizations in promoting excellence in public education. Consistent with our dedication to children, learning and the community, the Association provides advocacy, information, leadership development and custom services to public school boards.

#### **Training**

Once elected, you will be required by New York State law to fulfill mandatory training within your first year of service. This includes fiscal oversight training and governance skills training. NYSSBA provides convenient online courses and regional academies to fulfill these requirements and to further your knowledge of public education and your responsibilities as a board member.

NYSSBA is ready to assist you in your effort to serve your community. Good luck in your pursuit of school board service and thank you for your dedication to providing quality education for New York State public school children.

For more information on school board service training and support, visit The School Board Member Experience at <a href="www.nyssba.org/experience">www.nyssba.org/experience</a> or contact The New York State School Boards Association at (518) 783-0200 or via email at info@nyssba.org.







# POSTULACIÓN PARA EL CONSEJO ESCOLAR



Lo que todos los futuros miembros de la junta escolar deben saber





#### Compromiso con la educación pública

Un miembro del consejo escolar asume una de las responsabilidades ciudadanas más importantes: supervisar la educación de los jóvenes de la comunidad. En estos tiempos difíciles para la educación pública, las juntas escolares buscan hombres y mujeres que se sientan entusiasmados y satisfechos al enfrentarse a retos difíciles y trabajar colegialmente para superarlos y ayudar a los estudiantes de sus comunidades a tener éxito.

La junta de educación es una institución exclusivamente estadounidense. Supervisa y administra el sistema de escuelas públicas de la comunidad. Asegura que las escuelas públicas sean flexibles y respondan a las necesidades de la comunidad.

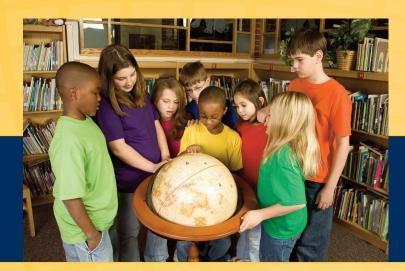
Las juntas escolares están compuestas por voluntarios dentro de la comunidad que dedican su tiempo a mejorar la educación pública. Excepto los de Yonkers y Nueva York, donde los miembros de la junta son elegidos.

El tamaño de un consejo escolar depende del tipo de distrito escolar, pero generalmente oscila entre tres y nueve miembros. Con limitadas excepciones, los miembros de la junta escolar cumplen mandatos de tres, cuatro o cinco años. Los períodos son escalonados, por lo que todas las posiciones de la junta nunca están abiertas al mismo tiempo. Los votantes tienen el poder de cambiar el tamaño de la junta según lo establecido en la ley.

#### POSTULACIÓN PARA EL CONSEJO ESCOLAR







# Responsabilidades de un miembro del consejo



Con los escolares siempre en el punto de mira, los miembros de la junta escolar actúan oficialmente en la mesa directiva, trabajando con otros miembros de la junta para servir a los estudiantes y lograr lo siguiente:

- Crear una visión compartida para el futuro de la educación
- Establecer la dirección del distrito escolar para lograr el más alto rendimiento estudiantil
- Proporcionar responsabilidad rigurosa para los resultados de los logros de los estudiantes
- Elaborar un presupuesto y presentarlo a la comunidad, alineando los recursos del distrito para mejorar los logros
- Apoyar una cultura saludable del distrito escolar para el trabajo y el aprendizaje
- Crear asociaciones estratégicas con las partes interesadas de la comunidad
- Construir el progreso del distrito a través de la mejora continua
- Adoptar y mantener las políticas actuales
- Contratar y evaluar al superintendente
- Ratificar los convenios colectivos
- Mantener estándares éticos sólidos

A continuación se presentan los atributos que todos los miembros efectivos de la junta directiva deben poseer.

- Comunicador Efectivo: Puede describir lo que él o ella quiere y describir lo que otros quieren; un buen oyente.
- Constructor de Consenso: Capaz de trabajar hacia decisiones que todos pueden apoyar y dispuesto a comprometerse para alcanzar metas.
- Participante Comunitario: Le gusta conocer a una variedad de personas, puede identificar a los comunicadores clave de la comunidad y llegar a la misma.
- Tomador de Decisiones: Se siente cómodo tomando decisiones y puede apoyar la toma de decisiones en grupo.
- Procesador de Información: Puede organizar las prioridades y horarios para manejar grandes cantidades de información verbal y escrita.
- **Lider:** Dispuesto a asumir riesgos, apoyar a los colegas de la junta directiva, al personal del distrito y a la comunidad.
- Trabajador en Equipo: Ayuda a promover la visión y las metas de la junta directiva.



## Postulación para la Junta Escolar Local

Una vez que usted se ha comprometido a postularse para la junta escolar local, hay requisitos, plazos y procesos que deben cumplirse.



**22 de abril** – La petición debe ser presentada para los distritos escolares centrales, sin sindicato y comunes.

1 de mayo – La petición debe ser presentada para todos los distritos escolares de las ciudades pequeñas.

21 de mayo – Votación de Presupuesto y Día de Elecciones

Requisitos de Elegibilidad

Por lo general, los candidatos a la junta escolar deben ser ciudadanos estadounidenses, tener por lo menos 18 años de edad, ser votantes calificados en el distrito escolar y saber leer y escribir. Deben ser residentes de sus distritos continuamente durante un año (desde 30 días hasta tres años en algunos distritos escolares de la ciudad) antes de las elecciones. No pueden ser empleados por la junta en la que van a servir o vivir en el mismo hogar con un miembro de la familia que también sea miembro de la misma junta escolar.

#### Peticiones de Nombramiento

Los requisitos para presentar peticiones de nombramiento para una junta escolar varían según el tipo de distrito escolar. Generalmente, los candidatos deben presentar una petición de nombramiento al secretario del distrito escolar. La petición debe estar firmada por al menos 25 votantes calificados del distrito o el dos por ciento del número de los que votaron en la elección anual anterior, el que sea mayor. En los distritos escolares de ciudades pequeñas, las peticiones de nombramiento deben estar firmadas por al menos 100 votantes calificados.

La petición debe incluir lo siguiente:

- Nombre y residencia del candidato
- Puesto vacante en cuestión
- Nombre del titular (si lo hubiere)
- Residencias de las personas que firmaron la petición
- Duración del mandato para el que se propone al candidato

Las peticiones en blanco a menudo están disponibles a través del secretario del distrito.

Si un distrito escolar se postula para puestos "en general" tales como que cada nominado es elegible para cada vacante, la petición de nombramiento no necesita identificar el puesto específico del titular queel nominado está buscando. Esta petición debe presentarse ante el secretario del distrito al menos 30 días (20 días en los distritos de ciudades pequeñas) antes de la reunión electoral, entre las 9:00 a.m. y las 5:00 p.m. En 2024, las peticiones de nombramiento en los distritos escolares de las ciudades pequeñas deben presentarse para el 1 de mayo, mientras que enlos distritos de otras ciudades, las peticiones de nombramiento deben presentarse para el 22 de abril.

#### Campaña

Una vez que se presenta la petición, el siguiente paso es reunir apoyo. La ley estatal requiere que todos los candidatos a la elección de una junta de educación presenten una declaración jurada con el secretario del distrito en la que se revelen tanto sus gastos de campaña como las contribuciones recibidas. Las declaraciones deben presentarse en tres ocasiones diferentes durante el período electoral. Si las contribuciones recibidas o los gastos hechos por el candidato o por el candidato más otros en nombre del candidato exceden los \$500, también se debe presentar una declaración al comisionado de educación. Se pueden hacer gastos de no más de \$25 sin el permiso del candidato si el donante o donantes presentan una declaración jurada ante el secretario y el comisionado en la que declaren que el candidato no aprobó el gasto.

La declaración de gastos y contribuciones preparada para el Comisario de Educación debe enviarse por correo a:

Commissioner of Education c/o Educational Management Services 89 Washington Avenue, 1075 EBA Albany, NY 12234





#### Elección

Por ley estatal, las elecciones de la junta escolar y el presupuesto, en todos los distritos excepto los 5 Grandes (Buffalo, Nueva York, Rochester, Syracuse y Yonkers), debe celebrarse el tercer martes de mayo. En 2024, la votación del presupuesto y la elección se realizará el 21 de mayo.

#### Estado de Nueva York Asociación de Consejos Escolares

Si usted es elegido, no necesita enfrentar este nuevo desafío solo. La Asociación de Juntas Escolares del Estado de Nueva York ¡está aquí para ayudarlo!

La Asociación de Consejos Escolares del Estado de Nueva York (NYSSBA) fue fundada en 1896 en Utica, Nueva York. Con más de 100 años de compromiso, la NYSSBA es la voz en todo el estado de más de 650 juntas de educación.

La Asociación proporciona información actualizada y asesoramiento sobre asuntos que afectan a las juntas escolares y trabaja con otras organizaciones educativas y afines para promover la excelencia en la educación pública. Consistente con nuestra dedicación a los niños, al aprendizaje y a la comunidad, la Asociación provee servicios de abogacía, información, desarrollo de liderazgo y servicios personalizados a las juntas de las escuelas públicas.

#### Capacitación

Una vez elegido, la ley del Estado de Nueva York le exigirá que cumpla con la capacitación obligatoria dentro de su primer año de servicio. Esto incluye capacitación en supervisión fiscal y capacitación en habilidades de gobernabilidad. La NYSSBA ofrece cursos en línea y academias regionales convenientes para cumplir con estos requisitos y para ampliar su conocimiento de la educación pública y sus responsabilidades como miembro de la junta directiva.

La NYSSBA está lista para ayudarle en su esfuerzo por servir a su comunidad. Buena suerte en su búsqueda del servicio de la junta escolar y gracias por su dedicación a proporcionar educación de calidad para los niños de las escuelas públicas del Estado de NuevaYork.

Para obtener más información sobre la capacitación y el apoyo de la junta escolar, visita la experiencia de los miembros de la Junta Escolar en www.nyssba.org/experience, o comuníquese con la Asociación de Juntas Escolares del Estado de Nueva York al (518) 783-0200

