

New Paltz Central School District Board of Education
Minutes – February 17, 2016 Business Meeting –District Office 6:30 PM

CALL MEETING TO ORDER

CALL TO ORDER

Meeting was called to order at 6:06 PM by Brian Cournoyer, Board President.

BOARD MEMBERS PRESENT:

QUORUM CHECK

- Brian Cournoyer
- Alison Easton
- Steven Greenfield
- Aimee Hemminger-arrived at 6:24 PM
- Michael O'Donnell
- Dominick Profaci-arrived at 6:26 PM
- Julie Tresco

ALSO PRESENT:

Maria Rice, Superintendent of Schools

ROLL CALL

ROLL CALL

The roll was called as reflected above.

EXECUTIVE SESSION

EXECUTIVE SESSION

Motion made by Alison Easton and seconded by Steven Greenfield that the Board of Education move into Executive Session at 6:07 PM for the purpose of discussing matters made exempt by FERPA, discussing the employment history of a particular person and discussing collective negotiations pursuant to Article 14 of the Civil Service Law. Motion carried 7 to 0 with 7 members voting.

DISTRICT CLERK PRO-TEMPORE

DISTRICT CLERK PRO-TEMPORE

Board President, Brian Cournoyer, appointed Maria C. Rice as District Clerk Pro-Tempore for the Executive Session portion of the meeting.

Out of Executive Session - Motion made by Julie Tresco and seconded by Michael O'Donnell that the Board return to Public Session at 6:28 PM. Motion carried 7 to 0 with 7 members voting.

CALL TO ORDER

CALL TO ORDER

The Public Meeting was called to order at 6:30 PM by Brian Cournoyer, Board President.

BOARD MEMBERS PRESENT:

QUORUM CHECK

- Brian Cournoyer
- Alison Easton
- Steven Greenfield
- Aimee Hemminger
- Michael O'Donnell
- Dominick Profaci
- Julie Tresco

ALSO PRESENT:

- Maria Rice, Superintendent of Schools
- Michelle Martoni, Assistant Superintendent for Educational Programs
- Richard Linden, Assistant Superintendent for Business
- Dusti Callo, District Clerk
- Student Representative
- Members of the Public and Press

ROLL CALL The roll was called as reflected above.

ROLL CALL

PLEDGE TO THE FLAG

PLEDGE

AGENDA CHANGES

AGENDA CHANGES

Board President Brian Cournoyer announced the following changes to the agenda as amended by the addendum:

Under BOARD COMMUNICATIONS add the following:

Proposed Resolution for consideration at the 2/17/16 New Paltz CSD Board of Education meeting from Steven Greenfield, Legislative Action Committee Chair

WHEREAS, on February 20th, 2013 the Board of Education of the New Paltz Central School District unanimously adopted a resolution calling for an end to high-stakes standardized testing; and

WHEREAS, on August 27th, 2014 the Board of Education of the New Paltz Central School District unanimously adopted a resolution calling for public education stakeholders, when considering elections for New York State office, to be mindful of issues pertaining to public education, including needed reductions in standardized testing, school privatization, and private influence over educational materials and standards; and

WHEREAS, on February 4th, 2015, the Board of Education of the New Paltz Central School District unanimously adopted a resolution supporting the lobbying efforts of New Paltz United Teachers and other organizations to eliminate the use of high-stakes testing; and

WHEREAS, on November 4th, 2015, the Board of Education of the New Paltz Central School District researched and unanimously adopted a position paper rejecting the validity and reliability of the Value Added Model in New York State for assessment of student learning and teacher and district performance, and calling for a cessation of its use; and

WHEREAS, Governor Andrew Cuomo, in response to public and institutional pressure, including the substantial growth in the student test refusal movement, convened a Common Core Task Force on September 28th, 2015, for purposes of reviewing these and other education issues of great concern to the New Paltz Central School District, which, on December 10th, 2015, made a series of recommendations for further study that suggest the potential for progress; therefore

LET IT BE KNOWN that the Board of Education of the New Paltz Central School District is thankful for, and indebted to the grassroots parent and community groups, and teachers' unions and other organizations in our region and throughout the state for the great and successful efforts on their part in raising public awareness, and propelling public discourse and activity, towards meeting the aforementioned goals of our district; and further

LET IT BE KNOWN that the editorial written by Timothy Kremer, Executive Director of the New York State School Boards Association, and published by NYSSBA in print and on its website (<http://www.nyssba.org/news/2016/01/21/on-board-online-january-25-2016/take-yes-for-an-answer/>), and distributed by Timothy Kremer and other NYSSBA staff members at public gatherings, that harshly criticizes the New York State Alliance For Public Education (NYSAPE) and other grassroots organizations with similar viewpoints and activities for their continuing efforts towards achieving those goals, was written by him alone without surveying New York State school boards to assess our collective opinion, and should not be delivered or received as an official position of the organization of which we are members and to which our taxpayers pay our dues; and further

LET IT BE KNOWN that the Board of Education of the New Paltz Central School district disagrees with, and dissociates itself from both the message and tone of Timothy Kremer's editorial, and wishes to express our gratitude to NYSAPE, New Paltz United Teachers (NPUT), tens of thousands of teachers throughout the state, and other parent, teacher, and community organizations for the substantial role they have played, and should continue to play, in protecting the interests of public education in New York State, and the students, staff, and taxpayers of the New Paltz Central School District.

Motion to accept the changes to the agenda as amended by the addendum made by Steven Greenfield and seconded by Alison Easton. Motion carried 7 to 0 with 7 members voting.

PUBLIC COMMENTS

PUBLIC COMMENT

Pamela Melville-NYSUT Representative representing the New Paltz Education Support Staff (NPESS) commented on Article XVIII packets left with the district clerk for members of the board to review and discuss with the NPESS negotiating team at a future date.

BOARD COMMUNICATIONS

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➤ **Proposed Resolution for consideration at the 2/17/16 New Paltz CSD Board of Education meeting from Steven Greenfield, Legislative Action Committee Chair**

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WHEREAS, Governor Andrew Cuomo, in response to public and institutional pressure, including the substantial growth in the student test refusal movement, convened a Common Core Task Force on September 28th, 2015, for purposes of reviewing these and other education issues of great concern to the New Paltz Central School District, which, on December 10th, 2015, made a series of recommendations for further study that suggest the potential for progress; therefore

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LET IT BE KNOWN that the Board of Education of the New Paltz Central School district disagrees with, and dissociates itself from both the message and tone of Timothy Kremer's editorial, and wishes to express our gratitude to NYSAPE, New Paltz United Teachers (NPUT), tens of thousands of teachers throughout the state, and other parent, teacher, and community organizations for the substantial role they have played, and should continue to play, in protecting the interests of public education in New York State, and the students, staff, and taxpayers of the New Paltz Central School District.

➤ **Defining Success Discussion**

Superintendent Maria Rice shared a brief overview on the creation and development of the district's Mission/Vision Statement, Core Intelligence and the Educational Master Plan. Following a discussion by board members, Superintendent Maria Rice and Assistant Superintendent Michelle Martoni that included comments and feedback from high school students in attendance at this meeting, the board agreed to continue their discussion on defining success and ways to measure it at the March 3, 2016 board meeting.

MINUTES OF MEETING

MINUTES

Motion made by Aimee Hemminger and seconded by Alison Easton that the Board of Education approve the following resolution:

BE IT RESOLVED: Recommendation - that the New Paltz Central Schools Board of Education accept the minutes of the Workshop Meeting of February 3, 2016. Motion carried 7 to 0 with 7 members voting.

Minutes - Business Meeting
2/17/2016

FINANCIAL REPORTS

FINANCIAL REPORTS

➤ Treasurer’s Report January 2016

Motion made by Dominick Profaci and seconded by Alison Easton that the Treasurer’s Report for January 2016 be approved. Motion carried 7 to 0 with 7 members voting.

PERSONNEL (CONSENT AGENDA)

PERSONNEL

Motion made by Steven Greenfield and seconded by Alison Easton that the Board of Education approve the following personnel (consent agenda) resolutions, items 8.1 through 8.7:

8.1 Instructional Resignation - Substitute

Recommendation that the New Paltz Central School District Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby accept the resignation of the following instructional employee: BE IT RESOLVED, that the board hereby accept the resignation of **Substitute Teacher, Amanda Horvers**, effective **February 1, 2016** as set forth in a letter presented to the Board of Education Clerk on February 1, 2016.

8.2 Instructional Leave of Absence

Recommendation that the New Paltz Central School District Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby approve an unpaid leave of absence for the following instructional employees:

Name	Title	Effective Dates
Lauren DePoala	Teacher	9/1/16 – 6/30/17
Kari Williams	Teacher	1/21/16 – 4/1/16

8.3 Non-Instructional Appointments

The New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby appoint the following employee:

Name	Title	Effective Date	Salary
Kayla Penovich	Sub. School Bus Attendant	02/01/2016	\$11.00/hr

8.4 Coaching Appointments

The New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby appoint the following employees:

Name	Title	Stipend
Lauren O’Malley	Modified Softball	unpaid
Thomas Shanley	JV Baseball	\$3,280
Olivia Pacheco	Modified Softball	\$2,340
Thomas Tegeler	Varsity Girls Golf	\$3,860
Kathy Rogers-Carroll	Asst. Girls Track	\$3,740

8.5 Re-Certification of Lead Evaluator

Recommendation – that the New Paltz Central Schools Board of Education does hereby approve the following: BE IT RESOLVED that pursuant to the requirements of Education Law Section 3012-c and Part 30-2.9 of the Regents Rules, Maria C. Rice, Superintendent, having completed all of the required training is to be re-certified by this Board of Education as “Lead Evaluator” for building principals effective August 13, 2015 through August 12, 2016.

8.6 Certification of Lead Evaluator of Principals

Recommendation – that the New Paltz Central Schools Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby approve the following: BE IT RESOLVED that pursuant to the requirements of Education Law Section 3012-c and Part 30-2.9 of the Regents Rules, Michelle Martoni, Assistant Superintendent for Educational Programs, having completed all of the required training, is to be certified by this Board of Education as “Lead Evaluator” for building principals.

8.7 Create New Position

Recommendation – that the New Paltz Central School District Board of Education, upon the recommendation of Maria C. Rice, Superintendent of Schools, does hereby create the following position: 1.0 English as a New Language (ENL) Teacher.

Motion to approved personnel items 8.1 through 8.7 carried 7 to 0 with 7 members voting.

OLD BUSINESS

OLD BUSINESS

Motion to approve NEW Policy 3155-Response to Death of a Member of the School Community made by Aimee Hemminger and seconded by Alison Easton.

9.1 Second Reading: NEW Policy 3155-Response to Death of a Member of the School Community

2016 3155

Community Relations

Policy 3155 - RESPONSE TO DEATH OF A MEMBER OF THE SCHOOL COMMUNITY

It is a basic human desire to remember members of the school community; students, staff, and members of the board of education, who have died. It is the intent of this policy to guide members of New Paltz Central School District (NPCSD) to respond to and treat such deaths with care and compassion while fulfilling the District's primary purpose of education. It is the intent of this policy to care for and support the school community by responding to deaths with consistency and honoring the deceased with dignity.

Students

Protecting and supporting students is the first priority. All NPCSD staff and volunteers with information about the recent death of a student or adult member of the school community must report that information to a building principal or the school superintendent. Release of information about the death must be handled with care and in accordance with this policy and any resultant procedures to ensure the well-being of the students.

Ascertain Facts

It is critical that the District first obtain confirmed and accurate information about the death before any information is disseminated. Information about the death should not be disclosed until the family of the deceased has been consulted and the facts verified.

Crisis Response

Upon verification of the facts, a coordinated crisis response should immediately be implemented to compassionately and effectively manage the situation, provide opportunities for grief support, maintain an environment focused on normal educational activities, help students with their feelings, and minimize risks.

To the maximum extent possible the District will keep the regular school day intact for the benefit of the entire student body (including those who may not have known the deceased).

The Superintendent of Schools and/or Building Principal is responsible to develop and maintain a Crisis Response Plan which shall include, but not be limited to, safety, operations, community liaisons, funeral, media relations, social media, and crisis intervention. The Crisis Response Plan shall be reviewed after each implementation and, as needed, revised and updated.

District Website Obituary

With family permission, an obituary and picture of the individual will be placed on the district's web site. The Obituary will remain on the website for two weeks.

Funerals and Memorial Services

Maintaining a consistent focus on the District's primary purpose of education, to the maximum extent possible for the benefit of the entire student body the regular school schedule will be kept intact. Using a room or space in the school building or on school grounds for a funeral or memorial service is not permitted.

Use of school buses to transport students to and from a funeral or memorial services is not permitted. Students wishing to attend such services held during school hours are permitted to leave school with appropriate parental permission. Parents are encouraged to accompany students attending services.

Spontaneous Memorials

Memorial materials and activities not covered in Board of Education Policy #3160 – Naming and Dedicating School District Property, are outlined in this policy, such as spontaneous memorials.

Spontaneous memorials, such as leaving flowers, cards, poems, pictures, or other items in a place closely associated with the deceased, in the aftermath of a death may occur. These Spontaneous Memorials are temporary and may be displayed until two weeks after the day of the funeral and will then be given to the family, if appropriate. The District shall not be responsible for damage to or loss of temporary memorials on school property.

Requests to create and distribute t-shirts and buttons bearing images of the deceased, or other memorabilia will not be allowed. While these items may be comforting to some students, they may be quite upsetting to others.

Suicide

It is the intent of the District that all deaths are honored and responded to in the same way regardless of the cause or circumstances of death including suicide. Suicide contagion is a process by which one suicide may contribute to another and should be considered when making decisions in responding to the death.

Reference: *After a Suicide: A Toolkit for Schools*, American Foundation for Suicide Prevention.

Adopted: __/__/16

Motion carried 7 to 0 with 7 members voting.

Motion to approve changes to Policy 7521-Students With Life Threatening Health Conditions made by Dominick Profaci and seconded by Alison Easton.

9.2 Second Reading: Policy 7521-Students With Life Threatening Health Conditions

~~2009~~ 2016 7521
1 of 5

Students

SUBJECT: STUDENTS WITH LIFE THREATENING HEALTH CONDITIONS

Students come to school with diverse medical conditions which may impact their learning as well as their health. Some of these conditions are serious and may be life-threatening.

Students, parents, school personnel and health care providers must all work together to provide the necessary information and training to allow children with chronic health problems to participate as fully and safely as possible in the school experience.

All students within the District with known life-threatening conditions should have a comprehensive plan of care in place: an Emergency Care Plan (ECP) and/or Individualized Healthcare Plan (IHP), and if appropriate an Individualized Education Plan (IEP) or Section 504 Plan.

School Health Team

The District has identified the following as important members of the School Health Team to ensure that health information is complete, appropriate accommodations are prepared, and any necessary medication and environmental protocols are in place for students with life-threatening health conditions:

- a) Parents/Guardians and Students;
- b) School District Administrators;
- c) School Medical Director;
- d) School Nurse;
- e) Teachers;
- f) Guidance Counselor/Social Worker;
- g) Teaching Assistants and Teacher Aides;
- h) Food Service Personnel;
- i) Custodial Staff;
- j) Transportation Personnel;
- k) Athletic Director, Coaches and After School Volunteers;
- l) Coordinators for Special Education
- m) Director of Health Services

Anaphylaxis

Although anaphylaxis can affect almost any part of the body and cause various symptoms, the most dangerous symptoms include breathing difficulties and a drop in blood pressure or shock which are potentially fatal. Treatment for anaphylaxis includes immediate removal of the allergen, and treating the rapidly progressing effects of histamine release in the body with epinephrine and antihistamines.

Particularly for those students with chronic life-threatening conditions such as diabetes, seizure disorders, asthma and allergies (food, insect sting, latex, medications, etc.) which may result in severe, life-threatening reactions to various environmental triggers, it is necessary that the District work cooperatively with the parent(s) and the healthcare provider to:

- a) Immediately develop an Emergency Care Plan (ECP) for each at risk student to ensure that all appropriate personnel are aware of the student's potential for a life-threatening reaction;
- b) If appropriate, develop an Individualized Healthcare Plan that includes all necessary treatments, medications, training and educational requirements for the student. If the student is eligible for accommodations based upon the Individuals with Disabilities Act (IDEA), Section 504 of the Rehabilitation Act of 1973 or the Americans with Disabilities Act, the appropriate procedures will be followed regarding evaluation and identification;
- c) Provide training by licensed medical personnel (e.g. registered professional nurse) for all adults in a supervisory role in the recognition and emergency management of a specific medical condition for specific students;

- d) Obtain specific legal documents duly executed in accordance with New York State law; appropriate health care provider authorization in writing for specific students that includes the frequency and conditions for any testing and/or treatment, symptoms, and treatment of any conditions associated with the health problem; and directions for emergencies;=
- e) Secure written parent permission and discuss parental responsibility that includes providing the health care provider's orders, providing any necessary equipment, and participation in the education and co-management of the child as he/she works toward self-management;
- f) Allow self-directed students, as assessed by the school nurse, to carry life saving medication with prior approval by the medical provider, and according to health practice and procedures, as long as duplicate life saving medication is also maintained in the health office in the event the self-carrying student misplaces their medication;
- g) Assure appropriate and reasonable building accommodations are in place within a reasonable degree of medical certainty.

In addition, the District will:

- a) Provide training for all staff in the recognition of an anaphylactic reaction;
- b) Have standing emergency medical protocols for nursing staff;
- c) Request the School Medical Director to write a non-patient specific order for anaphylaxis treatment agents for the school's registered professional nurse to administer in the event of an unanticipated anaphylactic episode;
- d) As permitted by New York State law, maintain stock supplies of life saving emergency medications such as epinephrine and antihistamine in all health offices for use in first time emergencies;
- e) Ensure that Building-level and District-wide school safety plans include appropriate accommodations for students with life-threatening health conditions;
- f) Encourage families to obtain medic-alert bracelets for at risk students;
- g) Educate students regarding the importance of immediately reporting symptoms of an allergic reaction.

Creating an Allergen-Safe School Environment

Avoidance of exposure to allergens is the key to preventing a life-threatening anaphylactic reaction. Educating the entire school community about life-threatening allergies is crucial in keeping students with such allergies safe. The risk of accidental exposure or cross-contamination is always present, particularly for students with food allergies. The school setting is a high-risk environment for accidental ingestion of a food allergen due to the presence of a large number of students, increased exposure to food allergens, and cross-contamination of tables, desks and other surfaces.

To guard against accidental exposure to allergens, monitoring of the following high-risk areas and activities is crucial:

- a) Cafeteria;
- b) Food sharing;
- c) Hidden ingredients in art, science and other projects;
- d) Transportation;
- e) Fund raisers and bake sales;
- f) Parties and holiday celebrations;
- g) Field trips;
- h) Before and after school programs.

Use of Epinephrine Auto-Injector Devices (Epi-Pens) in the School Setting

The administration of epinephrine by epi-pen to a student with a known severe allergy needing an anaphylactic treatment agent may be performed by a school staff member responding to an emergency situation when such use has been prescribed by a licensed prescriber. However, a registered professional nurse/nurse practitioner/physician/physician's assistant *must* have trained the staff member to administer the epi-pen for that emergency situation and given him/her approval to assist the student in the event of an anaphylactic reaction.

Documentation of training must be maintained in the Anaphylaxis Protocol for Non-Licensed School Staff Members for each affected student. The emergency response by non-licensed school staff members is permitted under the Medical Practice Act (Education Law Section 6527(4)(a)) and the Nurse Practice Act (Education Law Section 6908 (1)(a)(iv)) and is covered by the "Good Samaritan Law" (Public Health Law Section 3000-a).

Use of Naloxone

The New Paltz Central School District recognizes that early use of Naloxone can enhance the survival rate of individuals from incidents of opioid overdose. Therefore, it is the policy of the Board of Education to make Naloxone (commonly known as Narcan) available to Registered Nurses, substitute Registered Nurses, and all trained staff employed by the District, and to authorize their use in accordance with the Education Law 922, 6427 and 6909 and Public Health Law 3309. Other District employees (such as coaches) may also be authorized to use Naloxone upon successful completion of an approved training course in the use of such devices. An Emergency Health Care Provider, as defined in Section 3000-c of the Public Health Law, shall be appointed to provide medical oversight for the use of Naloxone by District employees.

The Superintendent, in collaboration with the District Medical Director and Emergency Health Care Provider, shall develop regulations and protocols governing the use of Naloxone by employees of the District. These regulations and protocols shall be incorporated within the District's School Safety Plan.

Chronic Health Condition Self-Management

The District will work toward assisting students in the self-management of their chronic health condition based upon the student's knowledge level and skill by:

- a) Adequately training all staff involved in the care of the child;
- b) Assuring the availability of the necessary equipment and/or medications;
- c) Providing appropriately trained licensed persons as required by law;
- d) Providing additional appropriately trained adults to complete delegated tasks as allowed by law;
- e) Developing an emergency plan for the student; and
- f) Providing ongoing staff and student education.

- Americans with Disabilities Act, 42 United States Code (USC) Section 12101 et seq.
- Individuals with Disabilities Education Act (IDEA), 20 United States Code (USC) Sections 1400-1485
- Section 504 of the Rehabilitation Act of 1973, 29 United States Code (USC) Section 794 et seq.
- 34 Code of Federal Regulations (CFR) Part 300
- Education Law Sections 6527 and 6908

➤ Public Health Law Sections 2500-h and 3000-a

Adopted: 7/16/08
Revised: 10/21/09
Revised: __/__/16

Motion carried 7 to 0 with 7 members voting.

NEW BUSINESS

NEW BUSINESS

10.1 Request for Approval of Committee on Special Education Recommendations and Student Placements

Motion made by Aimee Hemminger and seconded by Alison Easton that the Board of Education approve the following resolution:

Recommendation - that the following resolution be approved: BE IT RESOLVED, that the Board of Education of the New Paltz Central School District approve the Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) recommendations and student placements. 14324, 14002, 12808, 13768, 14270, 12304, 13006, 12926, 11289, 11494, 11525, 12618, 14227, 11282, 13898, 14264, 13382, 9833, 10452, 11399, 13937, 11387, 10964, 10957, 12516, 12029, 12389, 11370, 11495, 12442, 12469, 12698, 14279.

Motion carried 7 to 0 with 7 members voting.

EXECUTIVE SESSION

EXECUTIVE SESSION

Motion made by Dominick Profaci and seconded by Alison Easton to move into Executive Session at 7:33 PM for the purpose of discussing matters made exempt by FERPA, the employment history of particular people, and collective negotiations pursuant to Article 14 of the Civil Service Law (NPUT and NPSS). Motion carried 7 to 0 with 7 members voting. Board President Brian Cournoyer announced that following Executive Session the board would return to public session with no action taken.

BOARD MEMBERS PRESENT:

QUORUM CHECK

- Brian Cournoyer
- Alison Easton
- Steven Greenfield
- Aimee Hemminger
- Michael O'Donnell
- Dominick Profaci
- Julie Tresco

ALSO PRESENT:

- Maria Rice, Superintendent
- David Shaw, Shaw, Perelson, May and Lambert
- Michelle Martoni, Assistant Superintendent for Educational Programs
- Richard Linden, Assistant Superintendent for Business

Out of Executive Session

RETURN PUBLIC SESSION

Motion made by Brian Cournoyer and seconded by Julie Tresco that the Board return to Public Session at 9:14 PM. Motion carried 7 - 0 with 7 members voting.

ADJOURN

ADJOURN

Motion made by Julie Tresco and seconded by Michael O'Donnell that the Board adjourn at 9:15 PM. Motion carried 7 to 0 with 7 members voting.

Respectfully submitted,

Dusti Callo
District Clerk